

Conditional Admission for Graduate Programs in the School of Business and Economics at SPU

Conditional admission is available in the following graduate programs within the School of Business and Economics at Seattle Pacific University. Please refer online to the specific requirements of each program. Conditional admission to these graduate programs is available exclusively to international students enrolled at A.C.E. Language Institute. Conditional Admission to SPU SBGE is valid for one year from the date of this application.

- Master of Business Administration (MBA)
- Master of Science in Information Systems Management (MS-ISM)
- Master of Arts in Management with an emphasis in Human Resources (MAM-HR)

How To Apply

1. Complete the online form to [Request Conditional Admission to an SBGE Graduate Program](#)
2. Submit the following documents to the SBGE Graduate School
 - a) Application for SPU graduate conditional admission. You may insert this phrase in the personal statement and postpone writing your own essay until the final admission phase: *"I am applying for graduate conditional admission to SPU and want to attend the A.C.E. Language Institute."*
 - b) At this time, you will need to submit the SPU application fee, but you will not need to submit GMAT scores, recommendations, personal statement or the Declaration of International Student Finances until after you are enrolled at A.C.E.
 - c) Official transcript showing completion of a bachelor's degree from an accredited institution, with a grade point average of 3.0 or higher (on a 4.0 scale). In order to evaluate your undergraduate GPA according to US standards, please submit a course-by-course transcript evaluation by World Education Services - WES, FIS Translation and Foreign Credential Evaluation Services, or AACRAO: American Association of Collegiate Registrars and Admissions Officers.
 - d) A résumé, documenting at least one year of full time, post-baccalaureate work experience. Resumes must list job title, duties, start date and end date (month and year). Internships and trainings are not accepted as work experience.
3. If minimum requirements above have been met, but you do not have a GMAT of at least 500 and a language proficiency score of at least TOEFL 90 iBT or IELTS 7.0, you may then complete the following application for Intensive English program at A.C.E. Language Institute at SPU. Please indicate that you intend to apply for graduate conditional admission to SPU.
4. If approved, you will receive a Conditional Letter of Admission from SPU and a welcome packet from A.C.E., including your I-20 visa documents for intensive English study.
5. Your full admission to the SPU graduate program is conditional upon the completion of all admission requirements in effect at the time of your intended enrollment. Presently, the requirements are as follows:
 - Completion of A.C.E. Level 6 on campus at SPU with full recommendation from director
 - GMAT of at least 500 (25 verbal, 30 quantitative, 4.4 writing)
 - Two recommendations (forms located on the application website)
 - Personal statement (3-4 pages) responding to the essay questions listed in the online application
 - Declaration of International Student Finances